



CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET)

(Scientific Society, Ministry of Electronics and Information Technology (MeitY), Govt. of India)

Panchawati, Off. Pashan Road, Pune – 411 008

Phone: +91-20-25898390, 25898141 Fax: +91-20-25898180 Web: www.cmet.gov.in

Advt. No. : PN/ADM/RST/008/2018

**Recruitment of temporary position of "Project Assistant-II (2 nos.),
Administrative Assistant (1 no.)"**

WALK-IN-INTERVIEW

C-MET invites eligible and highly motivated candidates for Walk-in-Interview on **28/08/2018 (Tuesday)** to fill up the following temporary and time bound positions under The Royal Society of London (UK) sponsored projects no. PN/SP/070 Sponsored project entitled "Engineering of a Q-dot Based Solar Radiation Harvester for Enhanced Water Evaporation and Nano Filtration" (PN/SP/070). at C-MET, Pune. The positions are purely temporary and co-terminus with the Project i.e., upto 05/08/2021 (3 Years).

Sl. No.	Name of the Position	No. of Positions	Educational Qualifications	Emoluments
1	<u>Project Assistant-II</u>	02	B . Sc in Chemistry /Physics or Diploma in Chemical Engineering with First Class	Rs. 10,000/- per month + 24 % HRA consolidated salary
2.	Administrative Assistant	01	M. Com. with First Class	Rs. 16000/- per month + 24 % HRA consolidated salary

For application Format & other important details, please visit our website

TERMS & CONDITIONS:

1. Registration for Walk-in-Interview: Between 09.00 Hrs. to 10.00 Hrs.
2. Only short listed/screened-in candidates will be allowed for attending interview.
3. Candidates are expected to bring their application/bio-data and produce original educational mark sheet & caste certificate etc. at the time of screening.
4. Nature of Position: The engagement to the above positions is purely temporary and time bound as mentioned above.
5. Age: Project Assistant-II and Administrative Assistant not exceeding 28 years as on **28/08/2018**. Age relaxation for various categories as per GOI norms.

6. Application Fee: Project Assistant-II and Administrative Assistant is Rs.50/- only by demand draft in favour of C-MET, Payable at Pune. **No. application fee for SC/ST and Woman Candidates.** Application received without application fee will not be considered and fee once paid will not be refunded on any account. **(Indian Postal Order is not accepted)**
7. Leave: Casual leave 8 days in a Calendar year
8. Medical Facility: Maximum upto one month's pay per year will be reimbursed (Pro-rata basis)
9. No TA/DA will be paid for attending the interview.
10. The selected candidates shall not have any legal right to claim his/her regularization/appointment by absorption or otherwise against any regular post or any further contractual engagement on termination of the scheme/project.
11. Only Indian Nationals need apply. Appointment of selected candidates is subject to his / her being declared medically fit as per the requirement of C-MET. C-MET reserves the right to cancel / terminate the candidature at any point of time during the engagement process, if any wrong declaration, misrepresentation or concealment is detected.
12. All the candidates are required to produce original documents related to educational qualifications, date of birth, work experience, caste, etc at the time of registration / interview. Duly self-attested photocopies of all the documents must be enclosed along with the application form. Only self attested recent passport size photograph should be pasted in the appropriate place in the application form.

**Sd/-
Administrative Officer**

(See application format below)

APPLICATION FORMAT

Passport
size
photograph
with self
attestation

1. Notification No. : PN/ADM/RST/008/2018
2. Application for the position :
(Project Assistant- II and
Administrative Assistant)
3. Name of the Candidate :
(in Capital letters) :
4. Mother's Name :
5. Father's Name/Husband's Name :
6. Date of birth & age as on 28/08/2018 :
7. Whether belong to SC/ST/OBC/PWD :
8. Nationality :
9. Address
(a) Permanent : _____

(b) For communication : _____

10. Telephone & **Mobile No** if any :
11. **Email id**, if any :

Contd..

12. Educational qualifications

S. No	Name of the Exam Passed	Name of the Institution/Board/University	Month and year of passing	Marks Secured	Percentage	Class/Division
1						
2						
3						
4						
5						
6						

13 Have you passed NET/CSIR-UGC Joint exam/GATE ?

(If 'yes' please indicate)

- i) Name of the exam passed :
- ii) Date of exam passed :
- iii) NET/CSIR-UGC Joint exam/GATE :
Qualified certificate No.

14. Previous experience:

(Furnish Details such as post/fellowship, period worked, name of the organization/institution etc.,).

15. Present Position

- i) If you are studying, please mention course/subject details.
- ii) Details of fellowship/post
- iii) Name of the institution/organization in which you are studying/working.

16. Projects under taken at PG level/working organization

17. References (two references) **(Must be indicated clearly)**

1.	_____	2.	_____
	_____		_____
	_____		_____

Mobile No.

Mobile No:

E-mail id:

E-mail id:

18. Any other information:

DECLARATION

I affirm that the information given in this application is true and correct. I also fully understand that at any stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or my employment terminated.

Date:

Signature of the Candidate

To be Published in "Sakal News Paper" (Pune Edition Only
as per DAVP rate)

**CENTRE FOR MATERIALS FOR ELECTRONICS
TECHNOLOGY (C-MET),
(MeitY, Govt. of India)
PANCHAWATI, OFF PASHAN ROAD, PUNE-411008**

020-25898390,25899273

This department intends to fill up
Project Assistant-II (2 nos.),
Administrative Assistant (1 no.)
Under sponsored project on purely temporary basis.

WALK-IN-INTERVIEW

28/08/2018 at 10.00 a.m.

NOTE: Detailed information, is available in
www.cmet.gov.in

