



**CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET)**  
(Scientific Society, Ministry of Electronics and Information Technology (MeitY), Govt. of India)  
IDA PHASE - III, CHERLAPALLY, HCL (PO), HYDERABAD - 500 051  
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ADVT NO 1/2018

DIRECT RECRUITMENT TO THE POST OF MTA

<b>Date of Written Examination</b>	<b>17.02.2019</b>
<b>Reporting time</b>	<b>09.00 A.M.</b>
<b>Examination duration</b>	<b>10.00 A.M. to 12:00 Noon</b>
<b>Venue</b>	<b>Atomic Energy Central School - I (AECS-I), DAE Colony, ECIL Post, Hyderabad - 500 062</b>

**NOTE:**

1. Admit Cards for the written examination have already been sent to the short listed candidates through e-mail.
2. Candidates are requested to kindly go through & follow the **Important Instructions** mentioned in the Admit Card before appearing the written examination.
3. A copy of Admit Card is attached for information.
4. The syllabus of the written examination and evaluation norms were already notified alongwith our detailed web advertisement in our site www.cmet.gov.in. It is once again attached as ready reference.
5. You should bring BLUE or BLACK ball point pens for marking answers in the Answer sheet
6. Electronics Devices like Calculators, tables, Bluetooth devices, digital watches and mobile phones etc. **are strictly not allowed** in the exam hall. If found during surprise check, you will be debarred from writing examination with other consequences. You shall make your own arrangements for safe custody of these items outside the examination hall and CMET will not be responsible for their safe custody.
7. No any intermediary correspondence will be entertained.

Sd/- XXXX  
Administrative Officer



## ADMIT CARD

**Affix same  
Photograph  
attached with  
your  
application**

Name :  
Roll Number :  
E-mail id :  
Mobile No. :

Dear Candidate,

With reference to your application for the post of **Multi Task Assistant (MTA)** in the Pay Matrix Level-1 (₹18000-56900) in C-MET, Hyderabad against the advertisement No. 1/2018, you are hereby shortlisted for the written examination.

2. You are invited to appear for a written examination on **17.02.2019** at Atomic Energy Central School - 1 (AECS-1), DAE Colony, ECIL Post, Hyderabad - 500 062. The syllabus for written examination & methodology for selection are indicated in the detailed advertisement No. 1/2018.

3. The schedule for written examination is as under:

<b>Date</b>	<b>17.02.2019</b>
<b>Reporting time</b>	<b>09.00 A.M.</b>
<b>Examination duration</b>	<b>10.00 A.M. to 12:00 Noon</b>
<b>Venue</b>	<b>Atomic Energy Central School - 1 (AECS-1), DAE Colony, ECIL Post, Hyderabad - 500 062</b>

### **IMPORTANT INSTRUCTIONS**

- (i) Please note that your candidature is purely provisional in nature. It is subject to verification by C-MET of your eligibility criteria such as age, minimum qualification, etc. prescribed for the position as indicated in the advertisement. Your candidature can be cancelled at any stage of recruitment process, if it is found that you do not meet the essential criteria.
- (ii) Please note that you will not be admitted into the examination hall without production of admit card duly affixed with photo, which should be identical to the one affixed on the application form. The admit card shall be handed over to Invigilator.
- (iii) You are required to bring with you a Photo ID Proof in original, along with a copy, like AADHAR Card/PAN Card/Driving License/Passport, Voter ID (with spellings names as given in the application form) to verify your identity.
- (iv) You are required to sign the attendance sheet in the examination hall in the presence of invigilator and the signature must be exactly in the same style as in the application form.
- (v) You should be present in the assigned examination centre at least 30 minutes prior to the starting time with the Admit card. **YOU WILL NOT BE ADMITTED TO THE WRITTEN TEST IF YOU REPORT AFTER 10 MINUTES OF ITS COMMENCEMENT** and will not be allowed to leave the examination Hall before the end of the examination.
- (vi) You are required to sit in the allotted seat only.
- (vii) Violation of any instruction and adoption of any unfair means in the exam hall will make you ineligible for admission/recruitment.
- (viii) You should bring BLUE or BLACK ball point pens for marking answers in the Answer sheet
- (ix) Electronics Devices like Calculators, tables, Bluetooth devices, digital watches and mobile phones etc. **are strictly not allowed** in the exam hall. If found during surprise check, you will be debarred from writing examination with other consequences. You shall make your own arrangements for safe custody of these items outside the examination hall and CMET will not be responsible for their safe custody.
- (x) Canvassing in any form will be a disqualification for the examination.
- (xi) No travel expenses will be reimbursed for appearing in the written examination.

**Administrative Officer**



**Centre for Materials for Electronics Technology (C-MET)**  
**Hqrs: Pune**

**SYLLABUS FOR**  
**MULTI TASKING ASSISTANT**  
**LEVEL 1 (Rs.18000-56900)**

**Detailed pattern of the Exam:**

The written exam will be conducted online/offline (manual) which will be consisting of 100 objective type multiple choice questions (MCQs) of one mark each for a total of 100 marks. There will be negative marking of 0.25 marks for each wrong answer given. The format of the question paper will be of Objective Type-multiple choice questions only. Duration of the examination will be 90 minutes. The language of the exam will be English only.

The written Examination has been divided into four Sections and each Section will carry 25 marks as follows:-

Section A - Mental Ability/ reasoning	25 marks
Section B - Arithmetical Ability	25 marks
Section C - English Language	25 marks
Section D - General Awareness & Current Affairs	25 marks

Sr. No	Name of Tests (Subject)	No. of Questions	Maximum Marks	Minimum qualifying marks per Section	Level of examination
1.	Mental Ability/ Reasoning	25	25	12.5	10+2 level
2.	Arithmetical Ability	25	25	12.5	10 <sup>th</sup> /SSC level
3.	English Language	25	25	12.5	10 <sup>th</sup> /SSC level
4.	General Awareness & Current Affairs	25	25	12.5	10+2 level
	<b>Total</b>	<b>100</b>	<b>100</b>	<b>50</b>	

Note: The qualifying marks for selection will be 70% marks in aggregate and not less than 50% in each Section ( i.e. Minimum qualifying marks per Section is 12.5 marks).



**Centre for Materials for Electronics Technology (C-MET)**  
**Hqrs: Pune**

**METHODOLOGY OF SELECTION**

**MODE OF SELECTION:** Mode of selection will be based on written examination only and there will be no interview.

**The Selection Process:** The qualification prescribed is the MINIMUM requirement and the same does not automatically make candidates eligible for WRITTEN TEST. Based on the academic performance in the 10<sup>th</sup> standard and 10+2 standard, initial screening may be conducted and a higher cut-off percentage may be adopted to short-list candidates for taking-up written test. The written test will be conducted at HYDERABAD ONLY. The criteria adopted by the initial screening committee will be notified in the website. The call letters will be sent only by e-mail.

Those who secure minimum 50% marks in written test in each Section and aggregate of 70% marks will be considered for empanelment in order of merit, subject to number of vacancies notified. The final merit list would be determined on the basis of total score obtained by the candidates in the COMPUTER BASED WRITTEN TEST/ MANUAL WRITTEN EXAMINATION.

In case of more than 1 candidate scoring highest mark, (a) the final merit will be determined on the basis of highest mark scored among the candidates in the Mental Ability/ reasoning(Section A) will be selected, (b) even then more than 1 candidate tie up, then final merit will be determined on the basis of highest mark scored among the candidates in BOTH MENTAL REASONING(Section A) AND ARITHMETICAL ABILITY(Section B) will be selected and (c) Even then more than 1 candidate tie up with highest mark, then final merit shall be based on the older among the candidate as per their "date of birth" as illustrated below:

S No	Name	Date of Birth	Mental Ability / Reasoning (Section A)	Arithmetical Ability (Section B)	English Language (Sec.C)	GA Current Affairs (Sec.D)	Total (Sec.A+B+C+D)	Rank
1	A	10.06.1997	18	16	18	20	72	1
2	B	18.05.1996	17	18	20	17	72	1
3	C	11.09.1994	18	16	18	20	72	1
4	D	18.10.1993	18	16	19	19	72	1

When all the top 4 candidates scored equal mark:

1. After adoption of 1<sup>st</sup> methodology (highest mark among the toppers in Mental reasoning-Section A): Candidates at Srl No 1, 3, 4 scored equal marks and Candidate 'B' eliminated from the ranking.
2. After adoption of 2<sup>nd</sup> methodology (highest mark among the toppers in A Ability): again candidates at Srl No. 1, 3, 4 scored equal marks.
3. After adoption of 3<sup>rd</sup> methodology (older among the candidates) by invoking - date of birth, the ranking will be as under:

S No	Name	Date of Birth	Mental Reasoning (Sec. A)	A Ability (Sec. B)	English language (Sec. C)	GA Current Affairs (Sec. D)	Total (Section A+B+C+D)	Rank
1	A	10.06.1997	18	16	18	20	72	3
2	Eliminated after 1 <sup>st</sup> methodology							
3	C	11.09.1994	18	16	18	20	72	2
4	D	18.10.1993	18	16	19	19	72	1