

CLARIFICATIONS TO PRE-BID QUERIES

Accelerating Transition to a Circular Economy in India's Electrical and Electronic Sector through Sustainable Integrated Approaches

The following clarifications are issued in response to the pre-bid queries received in respect of the RFPs listed below. These clarifications shall be read together with the respective RFP/EOI documents and any corrigenda/updates issued by C-MET.

RFP-01/2026 - National E-Waste Inventory, Material Flow Analysis (MFA), Cost Assessment, EPR Strengthening and DPP Feasibility Assessment

Reference No.: MeitY/UNDP/GEF-EEE/RFP-01/2026

1. The proposal shall be submitted physically to C-MET, Hyderabad, in one hard copy. The Technical Bid and Financial Bid shall be submitted in separate sealed covers, clearly marked accordingly. Submission by e-mail shall not be accepted.
2. A hybrid approach shall be acceptable for all 106 Electrical and Electronic Equipment (EEE) categories, using appropriate secondary data, available databases, modelling techniques and primary data/validation, wherever required. The assessment shall also include suitable projections based on parameters such as Compound Annual Growth Rate (CAGR), consumption and market trends, product life cycles/replacement rates and other relevant data points. Key indicators/data points for periodic monitoring and future updating of the e-waste inventory shall also be identified.
3. The assessment shall provide an overall national-level e-waste estimate, together with detailed State/Union Territory-wise estimates across India. The methodology adopted shall ensure consistency and comparability of estimates across States/UTs. The base year shall be FY 2024-25.
4. Detailed Material Flow Analysis (MFA) shall be undertaken for the top five EEE categories contributing significantly to overall e-waste generation. The Agency may propose the priority categories in the Inception Report based on appropriate quantitative criteria, such as share of e-waste generation by weight/volume, market size, product lifecycle and other relevant parameters, with adequate justification and subject to approval by C-MET.
5. The MFA shall provide an overall national-level assessment along with State/UT-wise analysis, with an appropriate level of detail based on significance and availability of reliable data.
6. The detailed primary field survey of informal-sector workers and informal recycling clusters is covered separately under RFP-02 and is not envisaged as a standalone field-survey exercise under RFP-01.
7. However, linkages with the informal sector shall be appropriately considered while developing the national e-waste inventory and Material Flow Analysis, using available secondary data, stakeholder consultations and other relevant information sources.
8. Where required for the assignment, access to relevant data, studies and information available with Government entities may be facilitated by C-MET, subject to availability, applicable permissions, confidentiality requirements and other prescribed conditions.
9. The Agency shall identify an appropriate sample of recycling facilities based on the approved methodology, ensuring adequate representation of relevant facility types, capacities and geographical coverage.
10. The requirement relating to organisational experience in 'gender monitoring and evaluation' shall not be considered a mandatory eligibility criterion for this RFP. The bidder's eligibility and technical capability shall be assessed primarily with reference to the relevant experience and requirements specified for the scope of this assignment.

11. Substitution of key personnel after award shall be permitted only with prior approval. The proposed replacement shall possess equivalent or higher qualifications and relevant experience compared with the personnel being replaced. No separate penalty for such substitution is presently prescribed under this RFP.
12. It shall not be mandatory for the bidder to demonstrate experience in all the listed elements cumulatively. The bidder shall have relevant overall experience in the field of 'Circular Economy' and related areas appropriate to the scope of this RFP.
13. The presentation before the Expert Committee shall form part of the overall Technical Evaluation carrying 70% weightage.
14. The presentation shall be conducted in hybrid mode. The date, time, venue and/or online joining details shall be communicated to the eligible/shortlisted bidders with at least seven working days' prior notice.
15. The number, locations and scale of stakeholder consultations/workshops may be proposed by the Agency based on its methodology and the requirements of the assignment, subject to approval by C-MET.
16. Applicable travel, Daily Allowance (DA), venue and other logistical costs, wherever required, may be appropriately factored into the Financial Proposal by the Agency.
17. For the 12-month assignment, at least one physical review meeting shall generally be envisaged every quarter. Additional review/coordination meetings may be conducted in hybrid or virtual mode on a need basis, as decided in consultation with C-MET.
18. Earnest Money Deposit (EMD) shall be applicable for this RFP. Accordingly, provisions relating to EMD amount, acceptable instruments, validity, exemptions and refund shall be indicated in the modified RFPs.
19. The successful bidder shall, however, be required to furnish a Performance Bank Guarantee (PBG)/Performance Security equivalent to 10% of the contract value, as applicable under the RFP. This clarification shall be updated on the website through the appropriate corrigendum/clarification.
20. All other applicable provisions shall be governed by the General Financial Rules (GFR), 2017 and subsequent instructions/amendments issued by the Ministry of Finance, Government of India.
21. The detailed technical evaluation matrix shall be published on the C-MET website through the appropriate clarification/corrigendum.
22. The proposal/bid shall remain valid for a period of 90 days from the date of bid opening.
23. The declaration relating to training and skilling content development shall not be required for this RFP.
24. A bidder may submit proposals for more than one RFP under the project, subject to meeting the respective eligibility and technical requirements of each RFP. There shall be no general restriction on the award of multiple RFPs to the same agency, subject to satisfactory evaluation and fulfilment of the requirements of each assignment. The same key personnel may be proposed across multiple RFPs, subject to their availability, adequacy of the proposed level of effort, absence of conflicting commitments and fulfilment of the specific requirements of the respective RFPs.
25. A sample contract format, including the applicable General Conditions of Contract (GCC) and relevant contractual provisions, shall be uploaded on the C-MET website for reference. The final contract, incorporating the applicable terms and conditions, shall be executed with the successful bidder at the time of award.

RFP-02/2026 - Selection of a Consulting Firm/Agency/Institute for Conducting a Socio-Environmental and Gender Assessment of the Informal Sector and Feasibility Assessment of Informal Sector Pilot Interventions

Reference No.: MeitY/UNDP/GEF-EEE/RFP-02/2026

1. For Task 1, the number and location of informal-sector hotspots may be proposed by the Agency based on its methodology and assessment requirements. For Task 2, four informal-sector hotspots/pilot facilities shall be covered.
2. C-MET shall issue the Work Order/authorization letter. Where required, C-MET/MeitY/UNDP may facilitate appropriate introductory letters to relevant Government agencies and stakeholders, subject to applicable requirements and permissions.
3. A hybrid approach shall be acceptable. The Agency shall undertake primary data collection sufficient to support national-level estimation, including relevant State-level data from selected hotspots, supplemented by secondary data and appropriate estimation methods. The proposed methodology shall be clearly set out in the Technical Proposal.
4. For the four pilot clusters/facilities, the feasibility assessment shall include appropriate engineering designs, Capital Expenditure (CAPEX) estimates, technical specifications and suitable latest-available Best Available Techniques/Best Environmental Practices (BAT/BEP) technology options.
5. The referenced project and safeguard documents, where required for implementation, shall be shared with the successful/final awardee.
6. If the Lead bidder wishes to form consortium, to submit the bid and execute the work it is permitted. However, the total responsibility shall remain with Lead bidder. A consortium members should enter into an MoU and the same should be submitted along with the technical bid.
7. The applicable pre-qualification preference, weightage or scoring mechanism shall be published on the C-MET website through an appropriate clarification/corrigendum.
8. The detailed technical evaluation criteria, score allocation, minimum qualifying requirements and applicable Technical-Financial weightage shall be published on the C-MET website through an appropriate clarification/corrigendum in the revised RFPs.
9. The approval timelines of C-MET/UNDP shall not be excluded from the consultant delivery timelines. The four-month assignment period for completion of the nationwide assessment under RFP-02 shall be inclusive of C-MET/UNDP review and approval timelines.
10. Earnest Money Deposit (EMD) shall be applicable for this RFP. Accordingly, provisions relating to EMD amount, acceptable instruments, validity, exemptions and refund shall apply. The successful bidder shall, however, be required to furnish a Performance Bank Guarantee (PBG)/Performance Security equivalent to 10% of the contract value against the work order, as applicable under the RFP. This clarification shall be updated on the C-MET website through an appropriate corrigendum/clarification. All other applicable provisions shall be governed by the General Financial Rules (GFR), 2017 and subsequent Ministry of Finance instructions/amendments.
11. Proposals shall be submitted physically, with the Technical Proposal and Financial Proposal submitted separately in sealed covers.
12. The applicable Bank Guarantee shall be 10 % of the total contract value.
13. The proposal shall remain valid for a period of 90 days from the date of bid opening.
14. Form 2 shall be submitted as prescribed in the RFP; no change is proposed.
15. The Conflict of Interest Declaration shall be interpreted and completed with reference to the scope of the present consultancy assignment.

16. Goods and Services Tax (GST) shall be quoted and treated in accordance with applicable Government of India statutory norms. Applicable GST shall be indicated separately in the Financial Proposal, and any statutory variation during the contract period shall be handled in accordance with applicable rules and contract provisions.
17. Bidders may add or edit budget heads/activity line items in the Financial Proposal, as required, to appropriately reflect the activities while maintaining the overall scope of the RFP.

RFP-03/2026 - Development of an SOP for Auditing E-Waste Recycling Facilities, RoHS Testing Protocols and Infrastructure Roadmap, and a Monitoring, Reporting and Verification (MRV) Framework for Post-Market Surveillance of RoHS Compliance under the E-Waste (Management) Rules, 2022.

Reference No.: MeitY/UNDP/GEF-EEE/RFP-03/2026

1. C-MET shall consider the request regarding the presentation and communicate the applicable details separately.
2. The requirement shall be considered in line with the corresponding clarification adopted for the other RFPs. It shall not be mandatory to demonstrate all the listed elements cumulatively; relevant overall experience appropriate to the scope of this RFP shall be considered.
3. The Earnest Money Deposit (EMD) shall be subject to applicable Government of India norms.
4. The detailed technical evaluation matrix, including sub-criteria and marks, minimum qualifying technical score and the applicable financial scoring methodology/formula, shall be published on the C-MET website through an appropriate clarification/corrigendum in the revised RFPs.
5. Form 2 is a common format across the RFP series and may be suitably modified to reflect the relevant experience requirements of this RFP, including audits, Restriction of Hazardous Substances (RoHS) testing, compliance monitoring and Monitoring, Reporting and Verification (MRV), as applicable to the scope.
6. The draft contract/General Conditions of Contract (GCC) shall be provided to the successful bidder at the award/finalisation stage.
7. C-MET/MeitY/UNDP may facilitate appropriate introductory letters to relevant Government agencies and stakeholders, subject to applicable requirements and permissions.

RFP-04/2026 - Circular Economy Baseline, Eco-design Readiness Assessment and OEM Engagement Strategy for India's Electrical and Electronic Equipment (EEE) Sector

Reference No.: MeitY/UNDP/GEF-EEE/RFP-04/2026

1. The Circular Economy baseline assessment shall cover all 106 EEE categories. For the eco-design component under Task 2, two product categories shall be considered, and two Original Equipment Manufacturers (OEMs) are envisaged for the related assessment.
2. For Task 3, the assessment shall cover two OEMs. For Task 4, the assessment shall cover two OEMs and two manufacturing facilities/manufacturers. Under Task 6, the Agency may propose the facility and location coverage based on its methodology and the requirements of the assignment.
3. Primary data collection shall be required from all selected OEMs covered under the assessment.
4. C-MET/MeitY/UNDP shall not facilitate OEM introductions, stakeholder access or data requests. The Agency shall be responsible for arranging the required consultations and obtaining the necessary information for the assignment.

5. The Agency may propose an appropriate ecolabelling framework based on globally recognised best available practices, with suitable justification.
6. The Agency may identify and recommend the relevant product/Bureau of Indian Standards (BIS) standards with reference to globally recognised best available practices, while ensuring conformity with applicable BIS requirements for RoHS and other relevant Indian regulations.
7. Earnest Money Deposit (EMD) shall be applicable. The successful bidder shall furnish a Performance Security/Bank Guarantee equivalent to 10% of the contract value against the work order, or as per prevailing Government of India provisions, as applicable.
8. The payment milestones specified in the RFP shall remain fixed for the assignment.
9. The detailed technical evaluation matrix, minimum qualifying marks and financial scoring formula shall be published on the C-MET website through an appropriate clarification/corrigendum in the revised RFPs.

RFP-05/2026 - Design of Circular Business Models for the Electrical and Electronic Sector including Product Subscription, Replacement-Rebate, and E-Waste Offsetting Mechanisms

Reference No.: MeitY/UNDP/GEF-EEE/RFP-05/2026

1. The assessment shall cover the top five EEE product categories. The 'Replacement/Rebate' model shall be included as part of the business model assessment.
2. The proposed 'Replacement/Rebate' business model shall demonstrate a credible and quantifiable pathway for achieving the target of extending the useful life of 4,000 tonnes of equipment, including the proposed implementation approach and business model.
3. A minimum of two OEMs shall be engaged. The number of educational institutions, recyclers and other stakeholders may be proposed by the Agency based on the requirements of the assignment. Where required, C-MET may facilitate stakeholder introductions, subject to availability and applicable conditions.
4. No fixed minimum number of consultations/workshops/Focus Group Discussions (FGDs) is prescribed. The Agency may propose an appropriate number and format based on its methodology and the requirements of the assignment.
5. For the purpose of eligibility, 'related areas' may include Circular Economy, Environmental, Social and Governance (ESG), sustainability, Extended Producer Responsibility (EPR), resource efficiency, recycling, waste management and policy-related assignments.
6. Experience of having undertaken relevant work in more than one State shall be acceptable. Physical office/presence in each such State shall not be mandatory.
7. A minimum of one key expert shall be proposed. The Agency may deploy additional personnel as necessary to satisfactorily meet the requirements of the assignment.
8. Relevant international project experience shall be considered for technical evaluation, provided that at least one proposed team member has directly participated in such international project experience.
9. Relevant sectors' shall be interpreted in accordance with the sectors and areas specified in the RFP.
10. A maximum of three consortium partners shall be permitted.
11. The credentials of consortium members may be considered on a combined basis for meeting the applicable eligibility and technical qualification requirements, subject to the consortium provisions of the RFP.
12. The evaluation shall be undertaken with the methodology of 70% marks for technical followed by Lowest bid.

13. Earnest Money Deposit (EMD) shall be applicable. The successful bidder shall furnish a Performance Security/Bank Guarantee equivalent to 10% of the contract value against the work order, or as per prevailing Government of India provisions, as applicable.
14. No extension of the prescribed project duration is envisaged. The assignment shall be completed within the stipulated period of 12 months from the date of contract award.
15. The detailed technical evaluation criteria, scoring matrix and minimum qualifying marks shall be published on the C-MET website through an appropriate clarification/corrigendum in the revised RFPs
16. Relevant project reports, databases, stakeholder contacts and baseline studies may be provided/facilitated by C-MET, where required, subject to availability, applicable permissions and prescribed conditions.
17. Access to EPR Portal data, registered producer/recycler information and relevant sectoral studies may be facilitated on a case-to-case basis, subject to availability, applicable permissions and confidentiality requirements.

RFP-06/2026 - Recycling Technologies and Material Recovery Pre-Feasibility Assessment for E-Waste, Lithium-Ion Batteries and Hazardous Plastics in E-Waste

Reference No.: MeitY/UNDP/GEF-EEE/RFP-06/2026

1. Physical assessment of selected facilities shall be required. The number of facilities to be covered shall be finalised at a subsequent stage based on the requirements of the assignment.
2. Only commercially mature recycling and material-recovery technologies shall be considered for the assessment.
3. No fixed minimum number of sites, recyclers or technology providers is prescribed. The Agency may propose adequate coverage based on its methodology and the requirements of the assignment.
4. No fixed minimum number of stakeholder consultations, workshops, interviews or validation meetings is prescribed. The Agency may propose an appropriate number and format based on its methodology and the requirements of the assignment.
5. The scope of the assessment shall be limited to lithium-ion batteries.
6. Where required, C-MET may facilitate access/introduction to relevant stakeholders and industry participants, subject to availability, applicable permissions and prescribed conditions.
7. Relevant information and consultations shall be provided in accordance with Central Pollution Control Board (CPCB) requirements, as and when required.
8. Prioritization of critical minerals shall be aligned with the latest applicable circulars/notifications and policy directions issued by the Ministry of Mines, the National Critical Mineral Mission (NCMM) and other relevant Government of India authorities.
9. Relevant work experience in more than one State shall satisfy the requirement. Physical office presence in more than one State shall not be mandatory.
10. Experience qualification shall be considered in accordance with the relevant sectors specifically stated in the RFP.
11. A minimum of one key expert shall be proposed. The Agency may deploy additional personnel as necessary to satisfactorily meet the technical requirements of the assignment.
12. Relevant international project experience shall be considered for technical evaluation, provided that at least one proposed team member has direct experience in the relevant international project.
13. A consortium may comprise a maximum of three partners. Subcontracting shall not be permitted.
14. The credentials of consortium members may be considered on a combined basis for meeting the applicable eligibility and technical qualification requirements.

15. The methodology for evaluating the preference criteria, including any applicable marks/weightage, shall be published on the C-MET website through an appropriate clarification/corrigendum to RFPs.
16. Earnest Money Deposit (EMD) shall be applicable. The successful bidder shall furnish a Performance Security/Bank Guarantee equivalent to 10% of the contract value against the work order, or as per prevailing Government of India provisions, as applicable.
17. No extension of the prescribed project duration is envisaged. The assignment shall be completed within the stipulated period of six months from the date of contract award.
18. The detailed technical evaluation criteria, score breakup and minimum technical qualifying marks shall be published on the C-MET website through an appropriate clarification/corrigendum to RFPs.
19. Relevant existing project studies, material-flow assessments, market studies and baseline data may be provided/facilitated by C-MET, where feasible and required, subject to availability, applicable permissions and prescribed conditions.

EOI-07/2026 - Knowledge Management, Stakeholder Engagement and Experience Exchange for Circular Economy in the EEE Sector

Reference No.: MeitY/UNDP/GEF-EEE/EOI-07/2026

1. The Expression of Interest (EOI) shall remain open for a period of five years/project duration, with submissions and engagement to be considered on an annual basis.
2. Multiple agencies may be selected under the EOI based on the applicable Quality and Cost Based Selection criteria.
3. C-MET/MeitY/UNDP may facilitate appropriate official introductions and stakeholder access, as required for the assignment, subject to applicable conditions.
4. The Agency may propose the specific States/UTs to be covered based on its methodology. However, appropriate coverage across all five geographical zones of India is expected.
5. A minimum stakeholder outreach of 5,000 participants shall be targeted during one year of engagement.
6. All venue, travel, Daily Allowance (DA), logistics and related event-management costs shall be borne by the Agency and appropriately included in its Financial Proposal.
7. The number and type of communication/knowledge products may be proposed by the Agency based on the assignment requirements. All videos, brochures, social-media content, knowledge products, factsheets, infographics and similar materials shall be submitted for prior vetting/approval by MeitY before publication or dissemination through online, offline or hybrid formats.
8. The deliverables and reporting requirements shall be aligned with the milestone targets specified under the EOI.
9. Co-financing may be provided in cash and/or in kind. The Agency shall provide a detailed break-up of the proposed co-financing together with relevant supporting documents/records for verification.
10. A consortium may comprise a maximum of three partners.
11. Earnest Money Deposit (EMD) shall be applicable. The successful bidder shall furnish a Performance Security/Performance Bank Guarantee (PBG) equivalent to 10% of the contract value against the work order, or as per prevailing Government of India provisions, as applicable.
12. The Financial Proposal shall be submitted on an annual basis.
13. Payment against Milestone 1 shall be linked to approval of the Inception Report. Subsequent payments shall be milestone-based. The revised payment schedule shall be published for EOI-07 through an appropriate clarification/corrigendum.

14. An inception-stage payment shall be provided against approval of the Inception Report/Milestone 1, with subsequent payments linked to the remaining milestones. The revised payment schedule shall be published through an appropriate clarification/corrigendum.
15. Selection shall be undertaken through the Quality and Cost Based Selection methodology.
16. The proposal shall remain valid for a period of 90 days from the date of bid/proposal opening.
17. The references to dismantling and related content-development activities are not relevant to the present EOI.
18. The Agency shall have successfully completed at least one similar assignment during the last three years involving recycling technologies, material recovery, techno-economic feasibility, e-waste management, battery waste, hazardous plastics, persistent organic pollutants/polybrominated diphenyl ethers (POPs/PBDEs), or industrial waste processing.
19. Duly attested copies of work orders and performance/completion certificates shall be submitted as proof of experience along with the proposal. Failure to submit the documents required under the EOI may result in technical disqualification. Where a performance/completion certificate is unavailable, the work order together with original and legitimate documentary evidence of work performed may be considered.

RFP-08/2026 - Gender Sensitization Training for Project Stakeholders

Reference No.: MeitY/UNDP/GEF-EEE/RFP-08/2026

1. A minimum of 10 training programmes/workshops shall be conducted. The Agency may determine the appropriate participant distribution across the programmes, subject to achieving the overall participant coverage prescribed under the RFP.
2. At least two physical training sessions shall be conducted in different cities within each of the five geographical zones of India. Accordingly, a minimum of 10 physical training sessions shall be conducted across the five zones.
3. Training materials shall be prepared in English and in the 22 languages included in the Eighth Schedule of the Constitution of India.
4. C-MET shall provide an appropriate introduction/facilitation letter to the Agency to support stakeholder invitations and confirmations for the training sessions.
5. The Agency shall be responsible for venue arrangements, participant travel support, logistics and other requirements necessary for conducting the training sessions, and shall appropriately factor these costs into its Financial Proposal.
6. Each of the 10 training programmes shall cover a minimum of 50 participants, thereby ensuring overall coverage of at least 500 participants.
7. The Agency shall design an appropriate feedback and pre-/post-training assessment mechanism, including questionnaire-based evaluation. A 70% assessment threshold shall be adopted for evaluating participant learning outcomes.
8. All rights in the training modules, videos, presentations, guidance notes and other materials developed under the assignment shall vest with the Government of India/C-MET, as applicable. Any subsequent use by the Agency shall require prior permission from the competent authority.
9. Consortium/Joint Venture participation shall be permitted with a maximum of three members. Subcontracting shall not be permitted.
10. Earnest Money Deposit (EMD) shall be applicable for this RFP.
11. The evaluation shall be undertaken under the methodology with 70 % Technical followed by L1 basis.

12. A Bank Guarantee equivalent to 10% of the RFP/contract value shall be required for release of the advance payment, as applicable.
13. Technical and financial evaluation shall be undertaken under the methodology mentioned at S.No:11.
14. The proposal shall remain valid for a period of 90 days from the date of bid/proposal opening.
15. Experience specifically relating to dismantling and segregation shall not be mandatory for this RFP. Relevant experience in gender sensitization, capacity building, social inclusion and other areas aligned with the scope of this assignment shall be considered for qualification purposes.

RFP-09/2026 - Preparation of a Gender-Sensitive Monitoring & Evaluation (M&E) Plan

Reference No.: MeitY/UNDP/GEF-EEE/RFP-09/2026

1. Proposals shall be submitted physically to C-MET in accordance with the submission procedure adopted for the preceding RFPs. The Technical Bid and Financial Bid shall be submitted separately in sealed covers, as applicable.
 2. Pilot testing of the Monitoring & Evaluation (M&E) tools with implementing partners shall not be mandatory under this assignment.
 3. The present assignment shall require development of Standard Operating Procedures (SOPs), templates and associated record-management procedures only. Development of a separate digital data repository or Management Information System (MIS) architecture shall not be required under this component.
 4. The framework shall be developed in consultation with the Project Management Unit (PMU), C-MET, MeitY and UNDP.
 5. Earnest Money Deposit (EMD) shall be applicable for this RFP.
 6. The assignment shall include development of a Power BI dashboard together with ready-to-use monitoring, reporting and data-collection templates.
 7. At least one training session and one consultation session shall be conducted in physical mode. Other workshops/review sessions may be conducted in hybrid mode, as required.
 8. Payment against Milestone 1 shall be linked to approval of the Inception Report. Subsequent payments shall be milestone-based.
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