

C-MET Swachhta Pakhwada (1st February to 15th February 2022) Activities

S. No.	Date	Physical Action
1.	01.02.2022	<ul style="list-style-type: none"> • Display of Swachhta banner and posters at main gate of the laboratory and at other important locations • Cleanliness drive message on C-MET website and Electronic display at the entrance of respective laboratories • Pledge taking and briefing about general awareness and importance of cleanliness • Electronic message circulation to all staff • Initiation of e-office • Awareness of Covid related materials disposal
2	01.02.2022	<ul style="list-style-type: none"> • Constitution of different Internal Committees of 3 members for taking up cleanliness in the premises of labs. • Poster competition about swachhta • Competition of lab clean among various PI labs at each centre.
3	01.02.2022	<ul style="list-style-type: none"> • Hosting of messages at official website, Electronic Display, Intranet etc. about the cleanliness drive
4.	02.02.2022 to 08.02.2022	<ul style="list-style-type: none"> • Cleanliness drive • Weeding out, removal of old /unused files/registers as per Gol procedures, etc. • Removal of old/ unserviceable furniture& other items and deposit in the store. • Disposal by taking necessary course of action for e-waste disposal. • Record of house keeping
5.	09.02.2022 to 15.02.2022	<ul style="list-style-type: none"> • Cleanliness drive by the committee of campus. • Cleanliness of individual labs. • Removing of biodegradable and hazardous chemical waste from labs. • Segregation of chemicals based on their reactivity and labelling. • Removal of old/unused/ Unusable items and deposit to the store. • Cleaning of garden • Ranking for different PI labs based on cleanness by committee • Cleaning of water tanks • Collection of 10 tons of E-waste from all societies under MeitY • Awareness about single use plastic
6.	01.02.2022 to 15.02.2022	<ul style="list-style-type: none"> • The photos of the activities to be taken appropriately and sent to HQ • Photos showing before and after Swachhta Pakhwada • Display of logo in C-MET website and at the all three centers
7.	15.02.2021	<ul style="list-style-type: none"> • The Internal committees constituted may also review Divyang access to toilets within the labs. The Chairman of the internal committee may submit a report to Directors on the activities accomplished during the pakhwada and suggest measures for further necessary action, if any. • Fledge by staff to maintain the cleanness through the year.