



CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY
(Scientific Society under M/o Electronics and Information Technology, GoI) **Athani**
P.O., M.G. Kavu, Thrissur, Kerala, Pin – 680 581
(Tel No. 0487-2201156 – 59 (4 lines))

NOTIFICATION OF POST

Notification No.CMET/TH/ADM/11/2023

C-MET invites retired officers to work as Estate Manager cum Maintenance In charge on purely temporary basis.

Sl. No .	Name of the Post	Nature of the Post	No. of Post	Tenure of the Post	Qualification	Age Limit	Emoluments
1.	Estate Manager cum Maintenance in Charge	Temporary.	One	Initially for one year but extendable.	Officers retired from Central/State/PSU/ Autonomous bodies not below the post of Assistant Executive Engineer with minimum 5 years experience and having knowledge in Central/State Laws pertaining to Building constructions. Educational Qualification: BTech degree in Civil/Electrical Engineering . .	Not exceeding 65 years as on 31st October, 2023	Rs. 50,000/- per month (consolidated)

Job Descriptions : The official shall be the in charge of all maintenance activities of buildings, Electrical installations, Network etc. He has to supervise the construction of new buildings, to interact with the officials/Engineers of CPWD for timely completion of the work. She/He has to interact with government agencies such as local panchayat, KSEB, Fire brigade etc. for getting necessary clearance for new constructions. She/He shall supervise the all outsourced contracts such as cleaning, gardening and Security. She/He shall assist the concerned official s for per-installation requirements of equipments.

General Terms and Conditions:

1. The Post is purely temporary and the appointment will be initially for a period of One year . However, it may be extended beyond one year as per requirement.

2. On appointment, it will not confer any right on the appointee for claim for regular appointment.
3. Selected candidate will be required to produce a medical certificate of fitness in the prescribed form, from a Government Doctor not below the rank of Civil Surgeon and character certificates from two Gazetted Officers working in Central/State Government at the time of joining the post.
4. Selected candidate will be required to report for duty as mentioned in the offer (normally within 10 days from the date of offer) and no extension will be given.
5. Selected candidate will be required to work till the completion of the initial period of appointment and resigning from the post during the currency of this period shall not normally be entertained.

Those who are eligible for the posts may attend interview **on 09.11.2023** at “**Centre for Materials for Electronics Technology (C-MET), Shornur Road, Athani-P.O., Thrissur-680 581**”. The registration will be between **8.00 AM to 10.30 AM**. The applicants shall bring originals along with copies of documents in support of Qualification, Age etc. The applicants shall also bring one recent Passport size Photograph at the time of registration. Only those candidates who are screened in by a Committee will be considered for interview subject to verification of original documents.

Sd/-
Administrative Officer