



**Centre For Materials For Electronics  
Technology (C-MET)**

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Duly Signed

**APPLICATION FORM FOR THE POST OF 'MULTI TASK ASSISTANT (MTA)'**

Advertisement No.: <b>1/2018</b> Date:	Amount Rs.500/-/Rs.250	<b><u>For Office use only</u></b> Application SI No. _____ D.D. for Rs. _____  Received on Date: _____  Administration
Post applied for: Multi Task Assistant (MTA) <b>(UR CATEGORY)</b> (C-MET, Hyderabad)	Demand Draft No: Bank Name: Branch Name: Date:	

1. Name in full (in BLOCK letters) :
2. Father's/Mother's/Husband's Name :
3. Date of Birth (Proof to be enclosed) :  
Age at Matriculation (10<sup>th</sup> Std) :  
Age as on closing date :
4. Nationality :
5. Religion :
6. Gender : Male / Female/Transgender
7. Correspondence Address :

E-mail :

Land line Telephone No. :

Mobile No. :

**8.** Permanent Address :

**9.** Whether belongs to SC/ST/ OBC (NC)/PWD/: YES OR NO  
EX-SERVICEMAN  
(strike out whichever is not applicable)  
(if yes attach valid certificate as per  
Govt of India format)

**10.** Whether documentary proof from appropriate authority in support of your claim being SC/ST/OBC (NC)/PWD/ EX-SERVICEMAN is enclosed : YES OR NO

**11.** Are you related to any of the employees of C-MET:  
If so, provide Name and details of the Employee,  
Lab where he/she is working & nature of relationship:

**12.** Educational Qualifications :  
(in chronological order starting with 10<sup>th</sup> /Matric onwards) - *Use extra sheet, if needed.*

Exam Passed	Year of Passing	University / Board	Subject	Marks	Percentage of Marks

**13.** Details of Experience; if any (particulars of all previous and present employment) (starting with the most recent) - *Use separate sheet, if needed.*

Name of the Organization / Institute	Post Held	Duration		Basic pay in the Scale of Pay/Pay band with Grade Pay	Detailed nature of duties performed (Use separate sheet)*
		From	To		

\* duly authenticated by your signature

**14.** Whether qualifications/experience prescribed for the post applied for are satisfied (if any of the qualification secured by you is considered equivalent to the prescribed, indicate authority thereon) :

**15.** Please state clearly with reference to information furnished above, you meet the requirement of the post :

**16.** Details about present Employment with nature:

(a) Name of the post held :

(b) Regular/Contract/Deputation :

(c) Pay Bank & Basic pay / Grade Pay :

(d) Date of next increment :

**17.** References

(These referees should be residents in India and holders of responsible positions. They should be intimately acquainted with the applicant's character and work but must not be relatives.

1. Name \_\_\_\_\_

Occupation or position \_\_\_\_\_

Address including email & Mob.No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Name \_\_\_\_\_

Occupation or position \_\_\_\_\_

Address including email & Mob.No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**18.** Any other information you may like to indicate:

**19.** Would you like to treat your personal information in this application with enclosures as confidential for RTI Act 2005 provisions (Write Yes or No):

**20.** List of Enclosures

1. Number, Date and amount of DD.s enclosed:
- 2.
- 3.
- 4.
- 5.
- 6.

**DECLARATION**

I \_\_\_\_\_ Son/daughter of  
Shri \_\_\_\_\_, Aged \_\_\_\_\_ (Date of Birth)  
\_\_\_\_\_, resident of \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_ hereby declare that  
the information given above and in the enclosed documents is true to the best of  
my knowledge and belief and nothing has been concealed therein. I am well  
aware of the fact that if the Information given by me is proved false/not true, I  
will have to face the punishment as per the law. Also, all the benefits availed by  
me shall be summarily withdrawn.

Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_