



ENQUIRY LETTER

ENQ. NO.: HD/GA/IF/28/2018-19/11068

Date: 20.06.2019

Subject: Laying underground cabling for extension of Intercom/Internet facility within C-MET Lab premises – Regarding.

Due date/CLOSING for receipt of the quotations	12	07	2019	TIME BY:15.30 hours
DATE OF OPENING OF TECHNICAL BID	15	07	2019	TIME BY:12.00 hours

Sir,

It is proposed to extend intercom/interest facility among labs situated within C-MET lab premises from main lab building by laying underground armoured cable/fiber optical cable.

- (a) EPABX: The EPABX System of NEC Make SV8100 with approx. 35 connections installed at main building. About 18 connections are to be given in various locations.
- (b) Internet: NKN connection by Powergrid Corporation. Internet connection to be provided each & every system installed in various locations.

2. Tentative requirement of items/quantity indicated below:

Sl. No.	Description of the items	Quantity
1	INTERCOM EXTENSION INSTALLATIONS	18 Nos
2	10 Pair Jelly Filled Armoured Telephone Cable 0.5mm	300 mts
3	5 Pair Jelly Filled Armoured Telephone Cable 0.5mm	300 Mts
4	5 Pair Armoured Telephone Cable 0.5mm	100 mts
4	4 Pair Armoured Telephone Cable 0.5mm	100 mts
4	2 Pair Un-Armoured Telephone Cable 0.5mm	400 Mts
5	10 Pair MDF Box with Krone module	5
6	6 Core Out Door =OM3 – Multimode Cable	300 Mtrs
7	Single Port Media Converter	2 nos
8	LC-LC Mutlimode Duplex Patch Cord, 1 meter	4 Nos
9	HDPE PLB Pipe for OFC Laying 40/32 mm with Accessories	300 mtrs
10	Splicing of Pigtails	4 Nos
11	Caller ID Telephone Instruments	20 Nos
12	PVC conduit / casing	150 mts

3. Interested firms/contractors may visit C-MET Campus for the purpose of scope of work to be carried out for extending intercom & internet facility. It is the responsibility of the contractor to provide path as well as laying the cables on the



ground. C-MET will engage labors for digging work. The contractor should indicate depth to be digged for laying cables.

4. Any other item(s) may be required may be indicated separately as Annexure – I in the technical as well as financial bid as BOQ. The payment will be made on actual scope of work as approximate quantity has been indicated.

5. The telephone system and others items supplied in r/o of EPABX should be compatible to the existing system.

Terms & Conditions:

C-MET is registered under Department of Scientific and Industrial Research (DSIR) and eligible for concessional GST rates @ 5% for Research Institutions as per Notification No. 45/2017- Central Tax (Rate) dated 14.11.2017 and Notification No. 10/2018-Integrated Tax (Rate) dated 25.01.2018. The requisite certificate for availing concessional GST Rate along with documents will be provided.

Note:

- (i) The envelope super-scribed with [a] Quotation No. [b] Due Date & [c] Description of the Item and be sent to the undersigned before the due date.
- (ii) **The Technical & Financial bids should be in separate sealed covers.**
- (iii) **The quotation should be submitted in the enclosed format only.**
- (iv) **The Enquiry Letter No. & date should be clearly indicated in the quotation, otherwise quotation will be rejected.**
- (v) Firms or their authorized representatives are requested to attend the opening of **Combined/Technical bids** after closing time i.e. **on 15.07.2019 at 12:00 hours.** If there is any delay in opening of technical bids will be intimated to all bidders.
- (vi) These details are also available in our website: <http://www.cmet.gov.in> & CPPP Portal.

Thanking you,

Yours faithfully,

(G.K.VENKATESAN)


Administrative Officer

venkatesan@cmet.gov.in

Encl.: As above.

Specific terms and conditions to the tender:-

1. Please submit the Technical Details/Catalogue/Data Sheets.
 2. The offer should be valid for a period of 90 days from the date of opening of Tender.
 3. Please send the quotations ONLY in 'SEALED COVER' indicating our tender enquiry No. and due date by Hand/speed post/courier so as to reach us on or before the due date & time. C-MET will not be responsible for any postal delays.
 4. **E-Mail/fax quotations 'WILL NOT BE ACCEPTED'.**
 5. **All Tax invoices shall invariably bear your GST Registration No. (GSTIN) and the applicable GST rates. In the absence of which, the invoice(s) shall not be processed for payment.**
 6. Our standard delivery term is FOR, C-MET. In case any vendor offers delivery term of Ex-works, Packing and Forwarding charges if any should be indicated separately either as a percentage of the quoted rate or as a Lumpsum amount.
 7. **PAYMENT OF GST/IGST:** C-MET is registered under Department of Scientific and Industrial Research (DSIR) and eligible for concessional GST rates @ 5% for Research Institutions as per Notification No. 45/2017- Central Tax (Rate) AND 47/2017 - IT(Rate) both dated 14.11.2017. The requisite certificate for availing concessional IGST/GST Rate along with documents will be provided. **PAYMENT OF CUSTOM DUTY:** We are ELIGIBLE for concessional custom duty @ 5.15% as per DSIR issued certificate in terms of **Notification No. No. 51/96-Customs dated 23.07.1996** and necessary exemption certificate shall be issued upon request.
 8. Our standard payment term is 100% within 30 days for indigenous orders and sight draft for foreign orders. Firm should provide Bank details for RTGS remittance.
 9. **Liquidated Damages:** – The delivery period quoted should be realistic. The delivery period so quoted and mentioned in the order is the essence of the order/contract. In case of delay in delivery of material as per the delivery schedule, Liquidated Damage @ 0.5% per week or part thereof on the undelivered portion subject to a maximum of 10% of the contract value shall be levied. Wherever, installation and commissioning is also involved, the supply will be deemed to have been completed only when the entire stores is supplied, installed and accepted.
 10. **Security Deposit:-** Wherever the offer value is Rs. 5.00 lakhs or above, the successful tenderer should submit Security Deposit@10% of the order value by way of Bank Guarantee /FC Receipt. The Bank Guarantee shall be obtained from any Scheduled Bank on Rs. 200/- Non Judicial Stamp paper and should be valid beyond 2 months from the completion of all contractual obligations.
- Note: Clause NO. 9 & 10 are mandatory and offers of the vendors who have not agreed for the above conditions will be excluded from the procurement process. Micro and Small Vendors are not exempted from the submission of Security Deposit.**
11. In order to avail of the benefits extended to by Govt. of India to the Micro and Small Sectors, please submit attested copy of the valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre/ Udyog Adhar / NSIC Registration Certification along with your offer.
 12. If any bidder submits forged / false document along with the tender, offer of such vendors will be summarily rejected and such bidders will be blacklisted for all future tenders.
 13. Wherever samples are required to be submitted along with the quotation, offer without sample will not be considered.
 14. **Price Reasonability Certificate:** Prescribed form enclosed.
 15. **Manufacturer's authorization letter:** A copy of **manufacturer's authorization letter** for participating in the bid should be attached. - Not applicable
- NOTE: Bidder should sign on each of the page as read and accepted thereof with signature and official stamp of the firm.**


Administrative Officer
C-MET, Hyderabad

CHECK LIST

Documents to be submitted along with the bids
(TECHNICAL BID)

S No	Description	Yes/No	Page No
1	Covering/introduction letter from the Firm referring to C-MET's tender enquiry No and date towards participation in the tender		
2	Acceptance of terms & conditions of tender enquiry		
3	Signed copy of tender enquiry		
4	Price Reasonability Certificate		
5	Bid form and Price schedule with commercial terms WITHOUT PRICE		
6	Manufacturer's Authorization letter	NA	
7	Previous experience details alongwith documents like PO/WO etc. (not more than 3 years old)	NA	
8	Undertaking and declaration		
9	Technical compliance statement with/without deviation		
10	Technical brochure of the Product offered or drawings		
11	GST Registration certificate or No		
12	Bank details for NEFT/RTGS		
13	Warranty		

**Documents to be submitted alongwith Commercial bids
(PRICE BID)
(Separate sealed cover)**

S No	Description	Page No
1	Bid form and Price schedule with commercial terms WITH PRICE for entire scope of work	

(in the company letter head)

BID FORM AND PRICE SCHEDULE

Tender Reference No. : ENQ. NO.: HD/GA/IF/28/2018-19/11068

Date : 20.06.2019

Name of the Stores/
Goods/Equipment : Extension of Intercom/Internet Facility

Sl. No.	Description of the items	Quantity	Make	HSN Code	Cost Per Unit cost (Rs.)	Total Cost (Rs.)
1	INTERCOM EXTENSION INSTALLATIONS	18 Nos				
2	10 Pair Jelly Filled Armoured Telephone Cable 0.5mm	300 mts				
3	5 Pair Jelly Filled Armoured Telephone Cable 0.5mm	300 Mts				
4	5 Pair Armoured Telephone Cable 0.5mm	100 mts				
4	4 Pair Armoured Telephone Cable 0.5mm	100 mts				
4	2 Pair Un-Armoured Telephone Cable 0.5mm	400 Mts				
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9	HDPE PLB Pipe for OFC Laying 40/32 mm with Accessories	300 mtrs				
10	Splicing of Pigtails	4 Nos				
11	Caller ID Telephone Instruments	20 Nos				
12	PVC conduit / casing	150 mts				
13	Installation charges					
	SUB-TOTAL					
	GST					
	Freight Charges					
	Packing & Forwarding					
	Transit Insurance					
	TOTAL					

1. Payment Terms:
2. Bid Validity:
3. Delivery Schedule:
4. Place of delivery:
5. Warranty, if applicable:
6. GST Registration No.:
7. Any other relevant information:

Signature of Tenderer _____

Name _____

Seal of the tenderer _____

(in the company letter head)

BIDDER'S DETAILS

1	Name of the supplied/party/firm	
2	Name of the authorized representative	
3	Communication address	
4	Telephone Nos	
5	Mobile Nos	
6	Fax and e-mail address	
7	Web address	
8	Bank details for payment through NEFT/RTGS	
9	Name of Bank	
	Branch	
	Account No	
	IFSC No	
	MICR No	
	Cancelled cheque for verification of above details	

(Signature & seal of the bidder)

(in the company letter head)

PRICE REASONABILITY CERTIFICATE

It is certified that the rates quoted _____ are not more than as charged to other Govt. /PSU's for similar supplies made in recent past. Copies of the supply orders received from other Govt/PSU's are enclosed alongwith the technical bid.

Signature of Tenderer _____

Name _____

Business Address _____

Seal of the Tenderer _____

(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

(in the company letter head)

To,

Date:
The Administrative Officer
C-MET, IDA Phase III
Cherlapally,
Hyderabad 500 051

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No. _____ dated _____

Name of the Tender/Work:

Sir/Madam,

I/We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' for the web site(s) namely:

as per your advertisement, given in the mentioned website(s)/enquiry letter.

2. I/we hereby certify that I/we have read the entire terms & conditions of the tender documents from Page No. _____ to _____ (including all documents like Annexure(s), schedules(s), etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have all been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document (s)/Corrigendum(s) in its totally/entirely.

5. In case any provisos of this tender are found violated, then your Department/Organizations shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Name & Signature of the Supplier/Contractor/
Authorized signatory with Official stamp/seal

(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

(in the company letter head)

UNDERTAKING/ DECLARATION

I/We having our office at _____ declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

2. I/We, _____ hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

3. I/We _____ hereby accept to provide Warranty/Guarantee, additional Warranty, Comprehensive AMC

4. This is also certified that the rates quoted in the financial bid are not more than the rates charged from any other Institution/Department/ Organization in the last six months. No Other charges would be payable by the Institute.

5. I/We _____ have gone through the terms and conditions and will abide by them as laid down above. I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Name & Signature of the Supplier/Contractor/
Authorized signatory with Official stamp/seal